

**LAC LA BICHE & DISTRICT CHAMBER OF COMMERCE**

Board of Directors Meeting

**Date:** July 2<sup>nd</sup>, 2014

**Place:** Community Futures Boardroom

**Present:**

Mr. Reuel Thomas

Mr. Gene Wesley

Mr. Walter Ryl

Acting Mayor Mr. John Nowak

Dr. Mohammad Al-Bekai

Mr. Rick Skyrpan

Mr. Ron Briscoe

Ms. Charlyn Moore (5:07)

**Regrets:**

Mr. Scott Stannard

Ms. Katrina Stratichuk-Mammel

Ms. Gail Boradbent-Ludwig

Mrs. Seham Fyith

Ms. Nalina Naidoo

**Guests:**

None

Meeting Called to Order: 4:45pm

1. Review and approval of agenda
  - Motion to approve made by Mr. Skyrpan, Seconded by Mr. Briscoe. Carried unanimously
  
2. Review and approval of Minutes
  - Amended and motion to approve made by Mr. Briscoe, Seconded by Mr. Ryl. Carried unanimously.
  
3. Business Arising
  - New Chamber Manager, Annette Theron, hired and contract provided and signed
  - HR Policy to be amended to include provision for unpaid leave
  - Ms. Theron to upload Meeting Minutes to website and take on leadership role for VIC

4. President Report
  - Communication with Reagan from OSCA
  - Mr. Thomas has accepted Manager position at Portage College as of August 18<sup>th</sup>
5. EDA Update
  - Tabled due to absence of Mr. Stannard
6. CN Committee Update: Mr. Wesley
  - Answer from CN by Fall regarding Railway crossing
  - Discussion regarding various projects
7. Governance and Financials Update: Mr. Ryl
  - Finances seem to be in order
  - Discussion accountants access to bank account, Ms. Theron to address
  - Mr. Thomas reviewed over dues: 2012 Radio Advertising should be written off
8. Membership Committee Update: Mr. Wesley
  - Membership packages to be defined
  - Has met with new manager
9. Communications Committee Update: Mr. Briscoe & Mr. S kyrpan
10. Special Events Committee
  - Quotes out for Golf Tournament
  - Evening of Excellence underway
  - Pow wow sponsorship or volunteers? Mr. Thomas excused himself from discussion. Discussion tabled.
11. Youth/ Young entrepreneurs Committee Update – Dr. Al-Bekai
  - Syllabus being prepared
12. Manager Report reviewed
  - Motion to add Ms. Theron as a signing authority on the Chamber bank account, except for her own cheques. Manager to approve all invoices and bookkeeper to pay all invoices. Motion to approve by Ms. Moore, seconded by Dr. Al-Bekai. Motion carried.
13. New Business
  - Bookkeeping / financial update
  - Defining role and Priorities of the Chamber now and in the future
  - Remiss Directors: Motion to proceed with standard letter to Ms. Fyith & Ms. Naidoo. Motion put forward by Mr. Thomas, seconded by Ms. Moore.

14. Lac La Biche County Update:

- Aim to increase rental properties within the county
- New CAO
- Recent restructuring
- Diamond Ridge

15. Round Table Discussion – None

16. Next meeting set for September 3<sup>rd</sup>

17. Meeting adjourned 7:13pm